

CONSTITUTION AND BY-LAWS
of the
ALLIANCE
of the
UNITARIAN UNIVERSALIST SOCIETY OF THE DAYTONA BEACH AREA, INC.

ARTICLE I NAME

The name of this organization shall be “The Alliance of the Unitarian Universalist Society of the Daytona Beach Area .”

ARTICLE II PURPOSE

The Alliance of the Unitarian Universalist Society of the Daytona Beach Area, Inc. is an association of liberal religious people whose purpose is to support the work of the Unitarian Universalists through education, service and fellowship; to model Unitarian Universalists principles in the larger community; and to foster good relationships between the Unitarian Universalists and local communities through outreach and community service.

ARTICLE III MEMBERSHIP

Membership shall be open to any person in sympathy with the purposes of the Alliance as outlined in Article II.

ARTICLE IV OFFICERS and EXECUTIVE BOARD

Section 1. The officers shall be a President, a Vice President, a Secretary, and a Treasurer.

Section 2. The officers shall be elected at the annual meeting in May for a term of one year. A nominating Committee shall be elected by the membership in January.

Section 3. Election shall be by ballot.

Section 4. The Executive Board shall consist of the elected officers, and the immediate Past President.

ARTICLE V COMMITTEES

Section 1. The President may appoint Hospitality, Membership and Program committees. Other committees may be created on an ad hoc basis.

ARTICLE VI DUTIES OF OFFICERS

Section 1. The President shall preside at all meetings of the Alliance and Executive Board and shall be ex-officio member of all committees except the Nominating Committee. The President shall appoint the chairmen of all committees and shall perform such other duties of the office as may arise.

Section 2. The Vice President shall be prepared to act in the absence of the President and to perform such other duties as may be required.

Section 3. The Secretary shall keep a record of all meetings of the Alliance and Executive Board, and shall keep on file reports of all officers and committee chairpersons. The Secretary shall attend to all correspondence not otherwise the subject of special appointment; file all letters received and a copy of all letters sent.

Section 4 . The Treasurer shall collect all dues and pay all bills authorized by the organization and shall keep an accurate record of all receipts and disbursements. All checks issued in the name of the Alliance shall be signed by the Treasurer or, in the Treasurer's absence, by the Vice President.

ARTICLE VII DUTIES OF EXECUTIVE BOARD

Section 1. The Executive Board shall meet and transact any business between meetings and shall be empowered to fill any vacancies in elected offices until next regular election.

Section 2. The Nominating Committee shall function throughout the year, bringing recommendations to the Executive Board in the filling of vacancies.

Section 3. An audit of the Treasurer's books shall be made prior to a new Treasurer taking office.

ARTICLE VIII NOMINATIONS AND ELECTIONS

Section 1. The Nominating Committee shall prepare a ticket of one candidate for each office to be filled and present it at the May meeting. At the annual meeting, the Secretary shall read the Nominating Committee's report and the President shall ask for nominations from the floor.

Section 2. The Unitarian Universalist Society of the Daytona Beach Area, Inc. Board of Trustees shall include an active member of the Alliance.

Section 3. Officers elected in May shall assume duties on June 1st.

ARTICLE IX MEETINGS

Section 1. The meeting in May is designated as the annual meeting.

Section 2. Regular meetings shall be held the second Thursday of the month.

Section 3. Special meetings may be called by the President or by five members of the Alliance.

Section 4. The meetings of the Alliance shall be open to all persons, but the privilege of holding office, making motions, and voting shall be limited to the members of the Alliance whose dues have been paid in accordance with ARTICLE X Section 2, of this CONSTITUTION AND BY-LAWS.

Section 5. Meetings of the Executive Board shall be held at the discretion of the President or may be called by three members of the Board.

Section 6. A majority of members shall constitute a quorum of the Executive Board. One fourth of the membership shall constitute a quorum of the Alliance.

ARTICLE X DUES

Section 1. The dues of the Alliance shall be determined from time to time by the members.

Section 2. Dues shall be payable on or before the annual meeting in May. The Treasurer shall notify any member whose dues are not paid by October. Any member whose dues are not paid within 30 days after notification shall be dropped from the membership roll.

ARTICLE XII AMENDMENTS

This document may be amended at any regular meeting of the Alliance by two-thirds of those present and voting, provided that any proposed amendment shall first have been referred to the Executive Board and presented in writing by the Board at the preceding meeting of the Alliance.

ARTICLE XIII PARLIAMENTARY AUTHORITY

Robert's Rules of Order, revised, shall be the guide on all points not specified in this CONSTITUTION AND BY-LAWS.

ARTICLE XIV DISBANDMENT

In the event of disbandment of the Alliance, all property shall be given to the Unitarian Universalist Society of the Daytona Beach Area, Inc.

Certified to be a true copy of the By-Laws as amended on October 13, 2011.

Date: _____

Secretary